



Hall Hire Agreement

Regular Booking

Hiring Agreement for St Mary Church Hall / St Peter Church Hall (Delete as appropriate)

THIS AGREEMENT is made on the day of 20.....

BETWEEN THE PAROCHIAL CHURCH COUNCIL OF HAMPDEN PARK AND THE HYDNEYE ("the PCC") and the person(s) or body named below ("the Hirer") whereby in consideration of the sum(s) mentioned in paragraph A2 below:

A. The PCC agree to permit the Hirer to use the premises for the purposes and period(s) below, for a period of twelve months from the date of agreement and at the specified hiring fee subject to an annual fee review (Para 1 of T&Cs).

1. Purpose of Hiring.....

Period(s) of Hire (Duration, Days and hours from/to) Approx. No of Attendees per session:
(e.g. – every 3rd Tuesday 10-12 / every Friday 6-8pm etc) Monthly / Quarterly Billing - Delete as appropriate
(or as notified & agreed Monthly / Quarterly in advance)

2. Hiring Fee: (£..... Per hour) X (..... hours) = £..... + (Grounds fee) = Per session

payable within 30 days of receipt of a monthly/quarterly invoice issued by an authorised representative of the PCC
Cheques payable to "Hampden Park and The Hydneye PCC" / Online Sort Code 40-52-40, Acc No 00034758 (CAF Bank)

3. PCC's authorised representative: Sue Stoner / Jill Bell / Other:
(Delete as appropriate)

Address Benefice Office, 69 Decoy Drive, Eastbourne, BN22 9PP

Contact Number(s)

B. THE HIRER agrees to observe and perform the provisions and stipulations contained or referred to in the PCC's Terms and Conditions of Hire for the time being in force and as annexed hereto and in such rules (if any) governing the use of the premises ("the Rules") and as the PCC may for the time being impose and of which the Hirer has been notified.

4. Hirer

OrganisationRegistered Charity No.

Address

Telephone Number(s)

Email

C. AS WITNESS the hands of the parties hereto:

..... Date.....
(SIGNED by an authorised signatory of the PCC)

..... Date.....
(SIGNED on behalf of the Hirer)