



# Hall Hire Agreement

## Single Booking

**Hiring Agreement for St Mary Church Hall / St Peter Church Hall** (Delete as appropriate)

THIS AGREEMENT is made on the ..... day of ..... 20.....

BETWEEN THE PAROCHIAL CHURCH COUNCIL OF HAMPDEN PARK AND THE HYDNEYE ("the PCC") and the person(s) or body named below ("the Hirer") whereby in consideration of the sum(s) mentioned in paragraph A2 below:

**A. The PCC agree to permit the Hirer to use the premises for the purposes and period(s) and at the hiring fee specified below:**

1. Purpose of Hiring .....

Period of Hire ..... Approx. No of Attendees: .....

Date: ..... From: ..... To: .....

2. Hiring Fee: (£..... Per hour) X (..... hours) = £..... + (Grounds fee ..... ) = ..... Per session

payable on or before the date and time of hire specified in paragraph A1.

*Cheques payable to "Hampden Park and The Hydneye PCC" / Online Sort Code 40-52-40, Acc No 00034758 (CAF Bank)*

3. PCC's authorised representative: **Sue Stoner / Jill Bell / Joan Woolley / Other:**  
(Delete as appropriate)

Address ..... Benefice Office, 69 Decoy Drive, Eastbourne, BN22 9PP

Contact Number(s) .....

**B. THE HIRER agrees to observe and perform the provisions and stipulations contained or referred to in the PCC's Terms and Conditions of Hire for the time being in force and as annexed hereto and in such rules (if any) governing the use of the premises ("the Rules") and as the PCC may for the time being impose and of which the Hirer has been notified.**

4. Hirer .....

Organisation .....Registered Charity No. ....

Address .....

Telephone Number(s) .....

Email .....

**C. AS WITNESS the hands of the parties hereto:**

..... Date.....  
(SIGNED by an authorised signatory of the PCC)

..... Date.....  
(SIGNED on behalf of the Hirer)